

AGM 2022 Minutes

Australian Time Trials Association Inc. (ATTA)

Annual General Meeting; 30 July 2022

Virtual (online) Meeting

Meeting opened at 12:35 with 10 members present.

Apologies:

Darren Wright		

Present:

Steve Oates (chair)	Peter Meyer	Hayden Long
David Equid (minutes)	John Healy	Paul Loring
Steff van Amerongen	Rick Churchill	
Kim van Amerongen	Sally Churchill	

1. Minutes of 2021 Minutes:

[Minutes of the 2021 AGM](#) having been posted on the ATTA web site and distributed to those members who indicated that they would attend this AGM were submitted for acceptance.

Acceptance of the minutes - moved Hayden, seconded David

2021/22 Reports:

[President's Report](#)

The report has been posted on the [AGM 2022 web page](#) and distributed to those members who indicated that they would attend this AGM.

Discussion: ATTA membership at 91 when the report was written is down on prior years, it was 100+ this time last year but has increased again recently. There haven't been any major external influences on membership numbers, COVID did have an initial impact on participation but has not been a driver on numbers more recently. Other available events are drawing riders to other disciplines, also reducing memberships and participation. Memberships make up 12% of ATTA's income and race entries 84%. Currently the only financial incentive to being a member are reduced entry fees; the EB series is a good example where this has proven to increase membership numbers. Steve advised that the benefits of membership are going to be reviewed by the Committee this season along with race entry fees. The expectation is that there will be higher traffic management charges for events in the future and these will need to be funded.

Acceptance of report—moved David, seconded Steff

[Treasurer's Report](#)

The Treasurer's report has also been posted on the [AGM 2022 web page](#) and distributed to those members who indicated that they would attend this AGM, providing details of ATTA's finances for review by all members.

Peter's observations on the report: We actually had two fewer events this financial year than last that resulted in a decrease in income from that source. The income reported was overstated because it would have included money paid to Midland CC (\$1125), their share of the entry fees for last year's Junior Championships.

Costs associated with entry fees also included SQUARE charges in addition to the Register Now fees that were listed. Income through SQUARE accounted for 27% of entry fee income but only 19% of the total fees paid to the third parties.

The number of riders participating at CLRC has declined over recent years to a low point last year, and whilst participation in the Hilly Series was down from the peak of a few years back it had rebounded

markedly compared to the last couple of years and the decline in participation generally.

The majority of prize money, trophies and medals awarded were associated with the EB series; it was noted that some of the 45+ crew who helped at the EB's didn't accept volunteer payments which partially offset the cost of the prizes presented on behalf of the group but ATTA's outlay was increased by its decision to align the prize values with the other EB awards. Prizes for the 2022 EB series did not include the sponsor assistance we had received in previous years.

The venue hire figure did not represent a substantial 'saving' as stated because it didn't include, as last year, the fee due to Kings Park for the next EB series that will now be included in next year's figures.

Acceptance of report—moved Steve, seconded Mouse.

2. Appointment of Office Bearers:

All committee positions were declared vacant.

The following members confirmed their interest in continuing as part of the ATTA Committee:

Steve Oates

David Equid

John Healy

Steff Van Amerongen

Kim Van Amerongen

Hayden Long

Mouse

Daren Wright has also indicated that he is willing to be part of the committee

Steve offered to continue in the role of President, which was accepted by those present

Stu Helm is taking a break from the committee due to family commitments.

Steve will follow-up with Alison to determine her preferences, similarly with Lorraine and Iain McLennan.

3. Date of Next Year's AG Meeting:

29 Jul 2023 proposed, at similar time to today's meeting.

4. General Discussion:

What did we achieve during the 2021/22 season?

A. Our biggest threat is we need several people to learn to run the timing system on the day and we are quite close to that point – Completed.

B. Development of a procedure for the front end (entries, start lists, website updating, event day paperwork) and back end (post event processing, live timing, website updating, awards). *Stu has not completed documenting a procedure that could be used to perform this task. People have been unwilling to commit the significant time required to learn Peter's Filemaker based system. Also need to consider the interfaces with the website and results databases. This area requires further work to develop and workable solution.*

Reviews by Stu and Paul vDW over the past year did not identify any alternate, commercially available software/system that will manage this stage of the process.

C. Having enough volunteers on race day, especially with the increased demand with providing a starter and setting the timing system up. The current plan is to email members and non-members to get more people involved but we may need more than that – Completed. *This year has been the best from a volunteer numbers viewpoint, some events even had reserves. Having sufficient volunteers for the EB series is always a challenge; Steff facilitated additional volunteers for the series that helped. We now have an identified team of starters, need to increase the number of competent desk handlers.*

- D. **Conducting a review of the ATTA sports injury insurance policy. Is it what we want / need / require? Completed.** *Steve's review identified that to increase the level of insurance required a significant cost increase so was not pursued further. Still need to advise members of the extent of ATTA's cover and that they need to take out alternate insurance to address any gaps they may perceive (Steve to action). Also ensure what coverage is/isn't provided is clear as part of the registration steps.*
- E. Conducting a review of the ATTA membership value proposition. *Will be considered later this year.*
- F. **I feel we are aligned with "pay to enter" entries for all events going forward. We need to decide how to implement this – Completed.** *The only payments not collected in advance are late entries which are paid on the day.*
- G. We will be working on developing incident response procedures for all our courses based on the overarching risk assessment developed in early 2021 with thanks to David Equid, Steff Van Amerongen and Lorraine MacLennan. *Remains to be actioned, Sally offered to assist.*
- H. Critically reviewing the marshalling/volunteer requirements for all courses using a risk-based approach. *Remains to be actioned.*
- I. **Investing in our timing system to automate the back-up timing system in such a way that it does not require a person to be there for the duration of the event – Completed.** *GoPro procured and has been used successfully. While this allows recovery of times for riders who may not have been recorded, it would be difficult to recreate an entire event with this system in the case of the major failure of the base timing system.*

AG Meeting closed at: 13:40

5. Open Forum:

Items presented prior to the meeting:

- A. Future race programs – Ian Davies.

More racing at Champion Lakes. *Last season we held 8 of our events at CLRC which was a significant portion of the overall season.*

Would love to have Lovekin Drive resurfaced. *This outside our control, Kings Park are conducting a number of reviews that may lead to some road improvements.*

Any other Items:

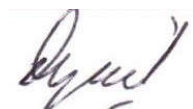
No other items were raised for discussion at the meeting.

Meeting closed at 13:50

Attached:

[President's Report](#)

[Treasurer's Report](#)



30 Jul 2022